

School of Hospitality

Course Code : BSCH3004

Course Name: Housekeeping Management

UNIT -3 Control Services & safety

Topic 1: Type of contract service

Topic outcome:

- 1: To understand the term safety & security
2. Interpret the term outsourcing
3. To understand types of contract

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What is Contract?

A contract is an agreement between two parties negotiating a business deal.

Contracts may be made with some firms for the provision of certain services.

Types of contract service

- Pest control.
- Laundry.
- Horticulture.
- Glass cleaning.
- Security services.
- Polishing of different surface.
- Specialized cleaning as cleaning carpets & chandeliers.
- Flower arrangement.
- Linen.
- Public area.

Types of Contract?

- Long term contracts.
- Short term contracts.
- Hiring contracts as linen, equipments, etc.
- Leasing contracts as furniture and furnishings.
- Consultancy services- Experts visits the hotel & guides the staff in achieving professional standard.

Contract cleaning firms offer wide range of services which includes

- Complete cleaning programs undertaken by the contractor as Housekeeper contract cleaning.
- Regular, selected type of cleaning as night cleaning of entrance hall etc.
- Periodic service as disinfecting, upholstery cleaning, etc

Steps to be taken while making a contract which are as follows

- Put tenders to at least three contractor & compare.
- Check out their market credibility.
- Check references thoroughly.
- Check whether the contractor is registered & licensed under The Contract Labor Act 1970 Govt. of India.

- Check the type & amount of training giving to workers.
- Prepare detailed specifications.

Some guidelines for hotels.

Greet the workers.

Visit there working site shortly.

Make sure you are properly insured.

Eye on hotel equipments.

Not pay in advance.

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References

- **Hotel Housekeeping Operations & Managements (G.Raghubalan & Smritee Raghubalan) --- Oxford Publication**
- **IHM notes site (://www.ihmnotessite.net/5-Housekeeping)**