

## School of Computing Science and Engineering

Bachelor of Technology in Computer Science and Engineering  
Semester End Examination - Jun 2024

Duration : 180 Minutes  
Max Marks : 100

### Sem IV - K1UC429T - Report Writing

General Instructions

Answer to the specific question asked

Draw neat, labelled diagrams wherever necessary

Approved data hand books are allowed subject to verification by the Invigilator

- 1) What are the multiple types of non-verbal gestures of communication? K1(2)
- 2) What is the role of a verb in a sentence? K2(4)
- 3) What are different parts of speech in english grammar? K2(6)
- 4) Compare the principles of formal and informal communicational channels within organizations and point out the advantages and disadvantages such channels? K3(9)
- 5) Develop a report writing on the issue of the sustainable development goals. K3(9)
- 6) Write a letter to your dean requesting her to upgrade the library in your school\department. K5(10)
- 7) Show the basic difference between report writing with other witing styles. K4(12)
- 8) formulate a job letter stating all your achievements and skills in detail. K5(15)
- 9) Discuss some plans to put a check on global warming and reduce global tempreature. K5(15)
- 10) Write a report on the intention behind suggesting the new education policy act by the present authorities (NEP-2020) K6(18)