

# School of Education

Department of Education  
Mid Term Examination

Exam Date: 01 Oct. 2023  
Time : 90 Minutes  
Marks : 50

## Sem III - F1UA304T - School Organisation and Management

*Your answer should be specific to the question asked  
Draw neat labeled diagrams wherever necessary*

- 1) Outline the scope of school management. K2 (2)
- 2) State the importance of school organisation. K1 (3)
- 3) Summarize the role of a head in a school as a transformative leader. K2 (4)
- 4) Categorise the sources of income and items of expenditure in school budget. K2 (6)
- 5) Examine the concept, need and functions of supervision. K3 (6)
- 6) Examine the role of Parent Teacher Association (PTA) in school development. K3 (9)
- 7) Explain the concept of school administration. Describe the merits and demerits of school administration. K4 (8)
- 8) Differentiate between programmed and non-programmed decisions citing appropriate examples. K4 (12)

**OR**

Analyse the role and responsibilities of a supervisor. How a supervisor can help in improving the teaching-learning process ? K4 (12)